

ADVANCE LINKS LLC
LEASE AGREEMENT APPLICATION

IMPORTANT: In case of Joint and Several Lease Agreement application, which means that Each Tenant agrees to individually accept full responsibility for the full amount of rent or other sums which may become due and owing under the terms of the Lease Agreement, each applicant and co-applicant over the age of 18 must fill out a separate application and pay the application fee.

Each applicant must provide a **photo ID** (driver's license or other government issued photo identification). Failure to do so is grounds for rejection.

This application is made to rent a ___ bedroom apartment located at _____, Cincinnati OH 45_____, for a Term of 12 (twelve) months minimum.

Please note that this property is non-smoking, and waterbeds are not permitted. Pets may be permitted under certain conditions.

Please print legibly or the application may be denied.

Applicant Contact Information:

- Full Name (including middle name): _____
- Home Phone: _____
- Work Phone: _____
- Mobile Phone: _____
- Email address: _____
- SSN: _____
- Driver License: _____
- Date Of Birth: _____

Address History:

1. Current Address (full): _____

Present Landlord's Name: _____
Is Landlord a relative or a close friend? (YES/NO) _____
Present Landlord's Phone: _____
How long have you lived there? _____. Date range*: _____
Why are you moving? _____

2. Previous Address: _____

Previous Landlord's Name: _____
Was Landlord a relative or a close friend? (YES/NO) _____
Previous Landlord's Phone: _____
How long did you live there? _____. Date range*: _____
Why did you move? _____
* Please provide explanation if gaps between the dates above mentioned:

Applicant Employment:

- Employer (full name): _____
- Employer's Address: _____
- Your position/title/job name with Employer: _____
- Supervisor (first & last name): _____
- Supervisor's Work Phone: _____
- Net Monthly Income ("take home pay"): _____
- How long have you worked here? _____ Start date: _____
- How long do you intend to continue working here? _____

Please provide a copy of last 3 months paystubs, plus a copy of last 3 months bank statements, and a letter of employment if new job.

Co-Applicant Information:

- Is there a Co-Applicant for this property? (YES / NO)
- Name of Co-Applicant: _____

Each Applicant must fill out and sign a separate Lease Agreement Application form and pay a non-refundable \$35 application fee for the background verifications. Checks must be payable to Advance Links LLC. Alternatively, each Applicant may send payment electronically to **PayPal** at advancelinks@cinci.rr.com or to **Venmo** at [Isabelle-Schram](#)

Applicant General Information:

- How many people intend to live in this dwelling if your application is accepted? ____ .
 - Name and Occupation: _____
 - Name and Occupation: _____
- Do you have any pets that you intent to bring with you on the premises? (if YES, pls. specify): _____
- Do you have a car that you intend to park on the premises? (YES/NO)
 - What is the make? _____
 - What is the model and color? _____
 - What is the license plate number? _____
- Do you have a checking account? (YES/NO)
If so, what is the name of the bank(s): _____
- Will you authorize ACH Direct Debit for payment of the rent, on the 1st of each month? (YES/NO). ACH will be the free preferred and regular form of payment; other forms of payment may only be accepted on an exception basis.
- In case of an emergency, who should we contact?

Name: _____	Phone: _____	Relationship: _____
Name: _____	Phone: _____	Relationship: _____

References:

- Personal References (non-relative) that we may contact:
 Name: _____ Phone: _____ Relationship: _____
 Name: _____ Phone: _____ Relationship: _____
- Credit Reference Name (not already mentioned above) that we may contact:
 Name: _____ Phone: _____ Relationship: _____
 Name: _____ Phone: _____ Relationship: _____

Please circle either "YES" or "NO" for each of the following 7 questions. Additionally, if you answer "YES" to any of the following questions, please provide a written explanation on the other side of this page.

1. Have you been convicted of a crime in the past 20 years? YES / NO
2. Have you spent any time in prison/jail for any reason in the past 20 years? YES / NO
3. Have you filed for personal bankruptcy within the last 7 years? YES / NO
4. Have you ever been evicted from any place you've lived? YES / NO
5. Will you be a lawful resident of the U.S. for at least the next year? YES / NO
6. Have you been a party to any type of lawsuit in the last 10 yrs? YES / NO
7. Are there any outstanding judgments against you? YES / NO

All Debts or Obligations including Credit Card Accounts must be reported:

Obligations	Total Balance	Per Month
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

Attach separate sheet if necessary.

I, _____, do hereby certify & guarantee that all information provided in this document is accurate to the best of my knowledge & ability. I understand that upon my signature the Lessor is authorized to use the information provided herein to conduct any and all investigations as deemed prudent by Landlord, including but not limited to pulling a credit report from any credit bureau, criminal and eviction history reports.

Signature: _____ Date: _____